# 73rd

## SOUTHERN NEUROSURGICAL SOCIETY

ANNUAL MEETING

FEBRUARY 8-11, 2023 JW Marriott Marco Island Beach Resort Marco Island, Florida



**Exhibits Committee** 



Peter Grossi, MD
Chairman



Chris Nickele, MD



Mark Shaya, MD



Jamie Toms, MD



#### **Dear Exhibitor:**

We are pleased to invite you to participate in the 73rd Southern Neurosurgical Society Annual Meeting, which will be held February 8–11, 2023 at the JW Marriott in Marco Island, FL.

The SNS Annual Meeting is popular for its well-paced program, collegiality, and world-renowned speakers. As an industry representative, your company will have the opportunity to showcase its products and services to a focused group of buyers, including senior surgeons and those just starting their careers.

#### Why Exhibit at SNS 2023?

- Meeting draws **160+ neurosurgeons** from around the US, including leaders in the field and fellows just beginning their careers.
- NEW advertising opportunities to reach all SNS attendees and connect with young surgeons.
- Breakfasts, refreshment breaks, and a welcome reception in the exhibit hall.
- Ample time to connect with surgeons in a relaxed atmosphere.
- Grand prize raffle incentivizes surgeons to visit exhibits.
- **Numerous opportunities** for grant support, workshop participation, and advertising.

Thank you for your consideration, and we look forward to seeing you in Florida!

JD Day, MD - President

#### **Exhibits Committee**

Peter Grossi, MD-Chairman; Chris Nickele, MD; Mark Shaya, MD; Jamie Toms, MD

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## 2022 Exhibitors & Supporters

Accelus

Acumed

Aesculap

Armamentarium

Barricaid

**Biocomposites** 

Bioventus

**BK Medical** 

Brainlab

Cerapedics

CERENOVUS

CSL Behring

DePuy Synthes

Der dy Syliches

DJO, LLC

Eminent Spine, LLC

Fehling Surgical Instruments

Globus Medical

GT Medical Technologies, Inc.

**IMRIS** 

Integra LifeSciences

Invenio Imaging

Kelyniam

Leica Microsystems

Medtronic

MicroVention

MiRus

Mitaka USA

Natus

NICO Corporation

NuTech Spine and Biologics

NX Development Corp.

Olympus

Omniscient Neurotechnology

One Azurity (Arbor Pharmaceuticals)

Orthofix

 ${\sf OssDsign}$ 

Pacira Biosciences

Penumbra, Inc.

Phasor Health, LLC

RosmanSearch

Sophysa USA

Spine Wave

Spineology

Stryker

Surgeons Capital Management Sutter Medical Technologies USA

Synaptive Medical

TeDan Surgical Innovations

Tobra Medical

US IOM

Zap Surgical Systems, Inc.

ZEISS

ZimVie

#### **MEETING AT-A-GLANCE**

#### **Meeting Dates**

February 8 - February 11, 2023

#### Location

The JW Marriott Marco Island Beach Resort 400 S. Collier Boulevard, Marco Island, FL 34145



#### **Contact Info**

SNS Annual Meeting Planning Office c/o BroadWater 301 South County Farm Road, Suite L Wheaton, IL 60187

#### Carly Franzen

T: (630) 681-1040 ext. 308

F: (630) 682-5811

E: cfranzen@broad-water.com

#### Schedule At-A-Glance

Wednesday, February 8, 2023		
Exhibit Space Installation		
Exhibitor and Medical Attendee Registration		
y 9, 2023		
Breakfast with Exhibitors		
Scientific Program		
Beverage Break & Exhibit Viewing		
Scientific Program		
Resident, Fellow, and Young Surgeon Lunch Workshop		
Welcome Reception in Exhibit Hall		
Young Surgeon Dinners		

Friday, February 1	0, 2023
7:00 AM - 1:00 PM	Medical Attendee Registration
7:00 – 7:30 AM	Breakfast with Exhibitors
7:30 – 10:15 AM	Scientific Program with Industry Presentations
10:15 - 10:45 AM	Beverage Break & Exhibit Viewing
10:45 AM - 1:00 PM	Scientific Program
Saturday, Februar	y 11, 2023
Saturday, February 7:00 AM – 1:00 PM	y 11, 2023  Medical Attendee Registration
•	•
7:00 AM – 1:00 PM	Medical Attendee Registration
7:00 AM – 1:00 PM 7:00 – 7:30 AM	Medical Attendee Registration  Breakfast with Exhibitors

**Exhibit Dismantling** 

Hours and program subject to change

10:10 - 1:30 PM

### **Key Dates**



#### **November 1, 2022**

Exhibit and Support Applications Due



#### December 6, 2022

Table Assignments
Provided



#### **January 9, 2023**

Corporate Personnel Registration Deadline



#### **January 9, 2023**

Hotel Registration Deadline

#### **EXHIBIT FLOOR PLAN**

#### **BANYAN 1 & 2**



**General Session** 

Please note: Food & beverage stations will be rotated throughout the exhibit hall.



#### **Attendee Raffle!**

Each exhibit will be provided with raffle entry forms. Each time a surgeon visits your tabletop and speaks with a company representative, they will receive a raffle entry. Raffles prizes (including free registration and hotel for the 2024 meeting) will be distributed at the end of the course.

#### TABLETOP EXHIBIT INFORMATION

#### **Tabletop Exhibit Space**

#### Fee: \$5,950 per tabletop includes:

- One exhibit space located inside the exhibit hall
- 8' x 8' footprint (all equipment must fit within this footprint)
- 6' draped table
- Two chairs and one waste basket
- Two complimentary exhibitor badges

## Exhibit and Corporate Support Application Deadline

#### November 1, 2022

Turn your application in early to ensure you receive your tabletop choice!

**Note:** Companies submitting applications after January 1, 2023, may not be listed in program materials.

## Space Assignments & Exhibitor Details Distributed

#### December 6, 2022

Exhibit assignments along with audio visual and internet order forms will be emailed to the corporate contact person on or before December 6, 2022.

#### **Exhibit Location**

All exhibits will be located in Banyan 1 & 2. All exhibit space is carpeted.

#### **Exhibit Hall Access**

Exhibitor personnel will be permitted on the exhibit floor one half-hour prior to opening and may remain one half-hour after closing of the hall, with the exception of Wednesday, February 8 when set-up begins and Saturday, February 11 when dismantling begins.

## Badge and Meeting Guide Distribution

Badges will be distributed to exhibiting personnel commencing with set-up on Wednesday, February 8, 2023, and throughout Thursday-Saturday at the Course Registration Desk located in the Foyer. Exhibit fee includes two (2) complimentary Annual Meeting badges for company personnel. All registrations above the free allotment will be charged \$895 each before January 10, 2023, and \$1,045 each after January 10, 2023. Representatives without a badge will not be admitted to the exhibit hall. Badges are personal and non-transferable and must be worn in the exhibit area at all times. Attaching unapproved cards, ribbons, or other items to badges is not permitted.

## Exhibit Construction and Arrangement

Please note that exhibits are intended to be tabletop only. If you plan on bringing large equipment (i.e, robots, microscopes, imaging machines, etc.), you must coordinate a dock reservation with the JW Marriott. The JW Marriott requires that you reserve dock space and may refuse delivery if dock space has not been reserved in advance.

It is the sole responsibility of the exhibiting company to make dock reservations and provide payment for any fees related to dock usage. The SNS meeting office is not responsible for arranging reservations or for refused shipments.

All exposed parts of displays must be finished so as to present an attractive appearance when viewed from the aisles or from adjoining exhibits. If other exhibitors of the SNS object to any exposed portions of a display, the exposed portions will be draped or concealed by the SNS and billed to the exhibitor. Twostory tabletops are not permitted. Signage may not be higher than 8 feet. Tabletops must maintain a 50% see through to avoid excessively blocking the view of other exhibits. Exhibits may not exceed 8 feet along the back panel, and side panels may not rise above 3 feet 6 inches for more than 3 feet.

### **COMMERCIAL SUPPORT OPPORTUNITIES**

The Southern Neurosurgical Society recognizes the importance of partnership with industry to advance education and research. We are pleased to provide a variety of opportunities for our exhibitors to contribute to this meeting.

Exhibits		
Tabletop Exhibit	<ul> <li>8' x 8' footprint (all equipment must fit within this footprint)</li> <li>6' draped table</li> <li>Two chairs and one waste basket</li> <li>Two complimentary exhibitor badges</li> </ul>	\$5,950
CME Grant Opportunitie	S Comments	
Online Program Guide	The online program guide is available to all medical registrants at the meeting. In addition to overall support recognition, supporting company will be recognized on the online program book website.	\$7,500
General Annual Meeting Support	Show your support for the SNS Annual Meeting with a general support pledge of any amount of \$1,000 and up.	\$1,000+
Tech Updates & Young Si	urgeon Opportunities	
Tech Update	Present an 8-minute Technology Update Presentation during the Non-CME sessions on Friday.	\$6,500
Young Surgeon Dinner	Host a young surgeon event on Thursday evening. Company is responsible for arranging and paying for the event. SNS will guarantee a minimum of 8 Young Surgeons.	\$8,000
Co-Supported Young Surgeon Lunch Workshop	Receive a 5-minute speaking opportunity during the workshop on Thursday to present on your surgeon education and development programs. Company may also send representatives to the workshop. Up to 40 Young Surgeons will attend, along with SNS leadership and mentors.	\$6,000
On-Site Opportunities		
Welcome Reception	Support the reception on Thursday from 5:30–7:00 pm in the Exhibit Hall. In addition to overall support recognition, supporting company will be recognized on signage at the event. Company may provide branded napkins and drink stirrers for the reception.	\$10,000
Breakfast Support	Support the daily continental breakfast for surgeons and exhibitors.  Supporting company may provide napkins and cups to use during the breakfast. In addition to overall support recognition, supporting company will be recognized on signage during breakfasts.	\$7,000

Continued on next page

### **COMMERCIAL SUPPORT OPPORTUNITIES** (continued)

Themed Refreshment Break	Put the spotlight on your company by supporting a themed mid-morning refreshment break on Thursday or Friday. Choose between the "Barista & Donut" or "Tropical Mocktail" themes. In addition to overall support recognition, supporting company will be recognized prominently on course announcements, in a special email to attendees, and on signage during the beverage breaks. Company may also provide napkins or drink stirrers with your logo.	\$5,000
WiFi Access	Provide wireless internet access in the exhibit hall and general session for all SNS attendees. In addition to overall support recognition, supporting company will be recognized from the podium, in the program guide, and on signage with the wifi access instructions.	\$5,000
Wristband Room Keys	Reach all SNS attendees with your logo on each wristband keycard. The reservation deadline for this opportunity is November 1st.	\$5,000
Meeting Bags	Company is responsible for producing and shipping items. The design must	
Badge Lanyards	receive approval from SNS.	\$4,000
Meeting Pens		
Meeting Guide Ad: Full-page	Advertise your product or technology in a full or half page ad in the Meeting Guide.	
Meeting Guide Ad: Half-page		\$1,750
Digital Opportunities		
Exclusive Eblast to SNS Registrants	Reach SNS attendees 10 days prior to the meeting via an exclusive eblast.  Company will provide the content and SNS will send on your behalf.	\$4,000
Exclusive Eblast to SNS Database	Reach the SNS database of 500+ surgeons.	
Banner Ad in Eblast to SNS Registrants	Add a banner to an SNS eblast that will be seen by all attendees.	\$2,000
Banner Ad in Eblast to SNS Database	Add a banner to an SNS eblast that will be seen by the SNS database of 500+ surgeons.	\$3,000
Social Media Post	Your company provides the content and SNS will post on your behalf.	\$750
Social Media Video		

#### COMMERCIAL SUPPORT RECOGNITION

As a sign of appreciation for our corporate partners who support the Annual Meeting, SNS will offer the following recognition and benefits:



Platinum supporter \$25,000 and above

- Complimentary ad in the Meeting Guide.
- Prominent recognition with logo on SNS Annual Meeting signage and course announcements.
- Four complimentary badges in addition to the 2 complimentary with tabletop space.
- · Badge ribbons indicating support level.



**Gold supporter** \$15,000 and above

- Complimentary half-page ad in the Meeting Guide.
- Recognition on SNS Annual Meeting signage and course announcements.
- Two complimentary badges in addition to the 2 complimentary with tabletop space.
- Badge ribbons indicating support level.



**Silver supporter** \$11,000 and above

- Acknowledgement in Meeting Guide.
- Recognition on SNS Annual Meeting signage.
- Badge ribbons indicating support level

### **Calculation of Support**

All support, with the exception of corporate badge registration fees counts towards Total Support Level.



### **SNS 2023 APPLICATION**

COMPANY NAME (exactly as it should appear in course materials)			
CONTACT NAME		CONTACT EMAIL ADDRESS	
Tabletop Choices 1.	2.	3.	
Competitors we <i>do not</i> wish to be near 1.		2.	
Companies we would like to be near 1.		2.	

 ${\it Space assignment is at the sole discretion of the SNS Annual Meeting Planning \ Office.}$ 

Selection(s)	Cost	Subtotals
8x8 Tabletop Exhibit Space		
Quantity:	x \$5,950 =	\$
CME Grant Opportunities		
Online Program Guide	\$7,500	\$
○ General Annual Meeting Support	\$1,000+	\$
Tech Updates & Young Surgeon Opportunities		
○ Tech Update	\$6,500	\$
○ Young Surgeon Dinner	\$8,000	\$
○ Co-Supported Young Surgeon Lunch Workshop	\$6,000	\$
On-Site Opportunities		
○ Welcome Reception	\$10,000	\$
○ Breakfast Support	\$7,000	\$
○ Themed Refreshment Break	\$5,000	\$
○ WiFi Access	\$5,000	\$
○ Wristband Room Keys	\$5,000	\$
○ Meeting Bags	\$4,000	\$
○ Badge Lanyards	\$4,000	\$
○ Meeting Pens	\$3,000	\$
O Meeting Guide Ad □ Full-page □ Half-page	\$3,500 Full-page/\$1,750 Half-page	\$
Digital Opportunities		
○ Exclusive Eblast to SNS Registrants	\$4,000	\$
○ Exclusive Eblast to SNS Database	\$5,000	\$
○ Banner Ad in Eblast to SNS Registrants	\$2,000	\$
○ Banner Ad in Eblast to SNS Database	\$3,000	\$
○ Social Media Post	\$750	\$
○ Social Media Video	\$1,000	\$
	TOTAL	\$

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### **SNS 2023 APPLICATION** (continued)

Company Details			WAYS TO REGISTER
COMPANY NAME (exactly as it should appear in course mater	inte)		Email your applications to Carly Franzen at cfranzen@broad-water.com
COMPANY NAME (exactly as it should appear in course mater	(613)		2. Mail your application to:
WEBSITE			Southern Neurosurgical Society 301 S. County Farm Road Suite L Wheaton, IL 60187
ADDRESS			3. <b>Fax</b> your application to: (630) 682-5811
СІТҮ	STATE ZIP		WE AGREE
TELEPHONE (exactly as it should appear in course materials)	FAX		Payment in full is due by <b>November 1, 2022</b> , for tabletop space to be assigned.
CONTACT NAME	CONTACT EMAIL ADDRES	SS	All provisions of the Rules and Regulations and General Information, as hereby published, shall be a part of this contract.
Billing Information			Application Deadline is November 1, 2022.
○ Wire Transfer Wire transfer and ACH information will be	e sent to you via invoice.		We hereby apply, subject to the terms of the SNS printed Rules and Regulations, for exhibit space for our occupancy.
○ Credit □ VISA □ MC □ AMEX □ DISCO	VER		CANCELLATION POLICY
			Request for cancellation must be made in
CREDIT CARD NUMBER	EXPIRATION DATE	SECURITY CODE	writing. Written cancellations received on or before <b>December 6, 2022</b> , will receive a
NAME (exactly as it appears on card)			refund, less an administrative fee of \$200. Cancellations received after December 6, 2022, will forfeit the entire cost.
SIGNATURE (I agree to pay according to the credit card issuer	agreement)		
A 3% processing fee will be applied to all credit card	payments.		
O Check made payable to:			
Southern Neurosurgical Society, 301 S. Co	ounty Farm Rd., Suite L, Wheator	n, IL 60187	
Check Number	_		

#### HOUSING INFORMATION



#### **Hotel Reservations**

We encourage you to make your hotel reservations early, as our housing block typically fills before the deadline!

Our discounted rates expire on **January 9, 2023**. The discounted rates may not be available after this date or if our room block sells out. Please reserve your room early to ensure availability.



\*Plus tax and \$30 per night discounted Resort fee

#### **Reservation Instructions**

You may make your hotel reservation by either web or phone:

VISIT: bit.ly/sns2023hotel

OR call 239-394-2511 and tell them you are with the Southern Neurosurgical Society Annual Meeting.

Cancellations made within 7 days of arrival will forfeit one night's room and tax.



#### **RULES AND REGULATIONS**

#### INTERPRETATION OF RULES

The following Rule and Regulations are part of the contract between the exhibitor and the Southern Neurosurgical Society (SNS). All matters not covered in these Rule and Regulations shall be referred to SNS for adjudication and the decision of SNS shall be final. These Rules and Regulations may be amended at any time by SNS and all the amendments made shall be binding upon the exhibitor equally with these Rules and Regulations, and shall become a part thereof, providing the exhibitor is notified of the amendments. Notice may be verbal or in writing before or during the 2023 SNS Annual Meeting and may be given at any authorized agent or representative of the exhibitor.

#### **TABLETOP ASSIGNMENTS**

Tabletop assignments will be allocated on the following basis: number of tables requested, corporate support dollars contributed to the 2022 and 2023 Annual Meeting, date of receipt of application and payment, and space availability.

SNS reserves the right to change the exhibit floor plan if conflict arises regarding space requests or conditions that are beyond SNS's control. SNS reserves the right to locate exhibitors demonstrating loud apparatus, conducting odor-producing activities or containing other disagreeable features in the area where the noise or aroma will not interfere with other exhibits. Show management (SNS Annual Meeting Planning Office) reserves the right to determine at what point sound, odor, etc. interferes with others and must be discontinued. Exhibitors with such equipment must agree to accept space assignments, which will abate reasonable objections to these annoyances.

#### **EXHIBIT CONDUCT**

SNS reserves the right to approve all exhibits and activities related thereto. SNS may require that an exhibit be curtailed if it does not meet the standards set forth herein, if it reflects against the character of the Annual Meeting or if it exceeds the bounds of good taste as interpreted by show management. An exhibitor of questionable exhibit or activity relating thereto must submit a description of the exhibit or activity with the exhibit application approval. Inspection of the exhibit area will be made during installation hours. An effort will be made to advise exhibitors of any deviation from the rules at that time. Exhibitors must make all corrections requested by show management at their own expense or risk removal from the exhibition without notice and without obligation on the part of the SNS for any refund whatsoever. SNS reserves the

right to expel or refuse admittance to any representative whose conduct is, in its opinion. not in keeping with the character and/or spirit of the Annual Meeting. Exhibit personnel may not enter another exhibitor's tabletop without obtaining permission. Lingering in the aisles surrounding another exhibitor's tabletop for the purpose of obtaining product information or distracting other tabletop personnel is strictly prohibited and may be cause for expulsion. An exhibit tabletop may not be photographed or videotaped without the permission of the legitimate occupants of that tabletop. SNS does not in any manner endorse any of the products or services related to the exhibits, which have been accepted for display during the Annual Meeting. Exhibitors may not sell any food or beverage on the exhibit floor. Distribution of any literature outside of an exhibitor's own space is prohibited. No procedures may be performed on any live tissue on the exhibit floor.

## TABLETOP CONSTRUCTION AND ARRANGEMENT

All exposed parts of displays must be finished so as to present an attractive appearance when viewed from the aisles or from adjoining exhibits. If other exhibitors of the SNS object to any exposed portions of a display, the exposed portions will be draped or concealed by the SNS and billed to the exhibitor. Two-story tabletops are not permitted. Signage may not be higher than 8 feet. Tabletops must maintain a 50% see through to avoid excessively blocking the view of other exhibits. Exhibits may not exceed 8 feet along the back panel, and side panels may not rise above 3 feet 6 inches for more than 3 feet.

#### **CHILDREN**

Children under 18 years of age will NOT be permitted to enter the exhibit area at any time during the meeting, with the exception of the Welcome Reception. Children under 18 years of age will also NOT be permitted to enter the exhibit area at any time during the installation and dismantling of exhibits.

#### CONTESTS, RAFFLES, AND DRAWINGS

Other than those run by the SNS Meeting Planning Office, contests, raffles, and drawings are not permitted at the 2023 SNS meeting.

#### **DEMONSTRATION AND LIABILITY**

Exhibitions, demonstrations, or distribution of promotional materials by the exhibitor must be confined within the bounds of the exhibitor's assigned exhibit space and shall not interfere with aisle space. If the premises of the facility are defaced or destroyed by the exhibitor, its agent, or representatives, the exhibitor will be liable to the facility for such an amount as shall

be deemed necessary for restoration to the previous condition. No representative of the JW Marriott Marco Island Beach Resort has been or is authorized to make any representation, which varies from the express terms of this contract, though the contract may be supplemented in writing. In any legal action or arbitration or other proceeding brought on account of a breach of any provision of this Agreement, the prevailing party shall be awarded its attorney's fees and other cost incurred in such action or proceeding, in addition to any other relief to which it may be entitled. Any modifications or changes to this Agreement must be made in writing, and signed by both parties hereto.

## DISTRIBUTION OF PRINTED MATERIALS AND CANVASSING BY INDUSTRY

Canvassing in any part of the facilities used by SNS is strictly forbidden and anyone doing so will be asked to leave the meeting. Distribution of advertising or printed material by the exhibitor outside the exhibitor's allotted space will not be permitted unless the distribution or advertising is organized by SNS. These rules begin at 10:00 am on Wednesday, February 8 and ends at 1:00 pm on Saturday, February 11.

#### FIRE REGULATIONS

All material used in the exhibit must be flame proofed and fire resistant in order to conform to local fire ordinances and in accordance with the regulations established by The JW Marriott Marco Island Beach Resort.

#### LIABILITY/HOLD HARMLESS AGREEMENT

The exhibitor assumes all responsibility and liability for and agrees to protect, defend, indemnify, save and hold forever harmless SNS, Official Service Contractor/Decorator, The JW Marriott Marco Island Beach Resort and their respective agents, servants, employees, representatives, successors, and assigns, from any and against all claims, demands, causes of action, damages, costs, and expenses, including attorneys' fees, for injury to person or damage to property, including theft, misappropriation, or loss of property, arising out of or in conjunction with the exhibitor's occupancy or use of The JW Marriott Marco Island Beach Resort and its facilities, including but not limited to the installation, maintenance, and removal of the exhibit, and from and against any penalty, damages, or charges imposed for the violation of any law, ordinances, or regulations arising out of or in conjunction with the exhibitors occupancy or use of the JW Marriott Marco Island Beach Resort and its facilities. including but not limited to the installation, maintenance, and removal of the exhibit, and from and against any penalty, damages, or charges imposed for the violation of any law, ordinances, or regulations arising out of or in

conjunction with the exhibitors occupancy or use of The JW Marriott Marco Island Beach Resort, resulting from the negligent act or acts of its employee(s), or products. The exhibitor waives any and all claims it may have against any or all of the Official Service Contractor/ Decorator and their respective agents, employees, representatives, successors, and assigns for injury and damage to persons or property, including theft, misappropriation, or loss of property, arising out of or in conjunction with the SNS Annual Meeting and the use of The JW Marriott Marco Island Beach Resort and its facilities, except as may arise solely from the gross negligence of one of the foregoing parties. The exhibitor further waives any claim against SNS and its agents, employees, representatives, successors, and assigns, arising out of the oral or written publication of any statement made in connection with the SNS Annual Meeting by anyone not an employee of SNS or BroadWater (the SNS Annual Meeting Planning Office) concerning the exhibitor or his/her exhibit. In the event that The JW Marriott Marco Island Beach Resort or any portion thereof is destroyed or damaged by fire other calamity so as to prevent the use of the premises for the purposes and during the period of the exhibit or in the event the SNS, The JW Marriott Marco Island Beach Resort, or Official Service Contractor/Decorator cannot use or occupy the premises because of strikes, acts of God, national emergency, or other causes beyond their control, the exhibitor's right to exhibit lease shall terminate and the exhibitor hereby waives any claim it may have against any of the foregoing parties by reason of such termination, except that if such event occurs prior to February 9, 2023 the opening day of the meeting, SNS shall refund the prepaid fee to the exhibitor.

#### HANDOUTS AND GIVEAWAYS

Distribution of samples of products and souvenirs is permissible. Approval of samples and souvenirs must be obtained by the SNS Annual Meeting Planning Office prior to the meeting. Distribution of such products or souvenirs will be allowed, provided it is done in a dignified manner, does not create a nuisance, and causes no interference with adjoining exhibits. Unapproved items will be removed from the exhibit floor. For approval, send a sample of all giveaways and handouts to:

#### Carly Franzen

SNS Annual Meeting Planning Office c/o BroadWater 301 South County Farm Rd., Suite L Wheaton, IL 60187 USA (Samples will not be returned)

#### **INDUSTRY EVENTS**

No entertainment functions, meetings, courses or social functions may be scheduled to conflict with SNS Annual Meeting program hours, activity hours, or exhibit hours. Entertainment and social functions must be in good taste and conform to the purpose of the meeting. The SNS Annual Meeting Planning Office should be notified in writing of any special activities (whether entertainment, educational, or promotional in nature) planned by an exhibiting company for the period beginning Thursday, February 9, through Saturday, February 11, 2023. Announcements and invitations addressed to members of the medical profession concerning such industry events should clearly indicate the name(s) of the corporate supporter and must in no manner imply directly or indirectly that the event is a part of, or an official activity of, SNS, or the SNS Annual Meeting.

#### **INSURANCE**

The exhibitor acknowledges that none of the SNS, BroadWater, Official Service Contractor/ Decorator nor The JW Marriott Marco Island Beach Resort shall be obligated to maintain property, liability, or business interruption insurance covering the exhibitor. It is the sole responsibility of the exhibitor to obtain such insurance and the exhibitor must do so at his/her own expense.

#### **PAYMENT**

Payment in full must accompany the exhibit application in order for space to be assigned. Submission of a contract does not guarantee tabletop assignment. A 3% processing fee will apply to all credit card payments.

#### **PURPOSE OF EXHIBIT**

The sole purpose for contracting exhibit space is to display and/or demonstrate equipment, supplies, and/or services.

#### **REFUND FOR CANCELLATION**

Requests for cancellation of exhibit space must be made in writing. Written cancellations received on or before December 6, 2022, will receive a full refund minus a \$200 administrative fee. Cancellations received after December 6, 2022, will forfeit the entire cost of the tabletop.

#### **SECURITY**

SNS will coordinate with The JW Marriott Marco Island Beach Resort to make sure the Exhibit Hall is locked after show hours beginning Wednesday, February 8 through Saturday, February 11. Neither SNS, BroadWater, nor The JW Marriott Marco Island Beach Resort will be held responsible for any loss or damage to the exhibitor's property. Exhibitors must take precautions to protect their property against pilferage. The SNS Annual Meeting Planning Office will not be responsible for any lost or stolen items left at the meeting.

#### **SUBLETTING OF SPACE**

The subletting, assignment, or apportionment of the whole or any part of an exhibitor's space by the exhibitor is prohibited. Exhibitors may not advertise or display goods in their exhibit other than those manufactured or sold by them in the regular course of their business. Exhibitors may not permit any other party to exhibit in their space any goods other than those manufactured or distributed by the contracting exhibitor.

#### **CANCELLATION DUE TO COVID**

In the unlikely event that COVID prevents SNS from being held in person, 20% of the company's support of the meeting will be retained to help offset the significant costs that the meeting will incur prior to its cancellation.